

CITY OF HOUSTON

FINANCE DEPARTMENT

Strategic Procurement Division

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Mayor

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March 17, 2016

Subject: Letter of Clarification No. 1
Paint, Airfield Marking for the Houston Airport System

Reference: Invitation to Bid (ITB) No.: S06-S25661

To All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

- To revise the above referenced solicitation as follows:

In Section A, page 3 of 24, the **PROTEST** language has been revised and replaced with new **PROTEST** language identified in attached page marked revised March 17, 2016."

- To answer the following questions:

1. Question: "I'm looking to obtain the estimated project cost for the following?"

Answer: "There estimate for the project is \$1,456,972.40."

2. Question: "I noticed this solicitation and was wondering if you could clarify if this is a bid for just raw material or for materiel and instillation? Thank you."

Answer: The solicitation is for material only."

3. Question: I do not see any verbiage in the bid regarding minimum orders or a place to add a statement from us regarding the minimum shipment volume.

Answer: "There will be no minimum order requirement, the paint will be ordered as needed."

4. Question: "The total volume listed in the bid document is 123,375 gallons of paint. Based upon the previous contract, I assume that is the estimated total for the requested 3 year contract term not a single year. Please confirm."

Answer: The estimated total is based upon a three (3) year term, with two (2) option years.

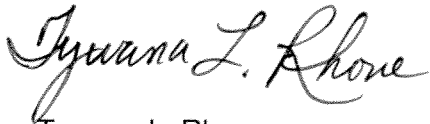
Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos
Mike H. Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie

Controller: Chris Brown

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This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s).

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.



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Purchasing Manager
Strategic Procurement Division
832.393.8754

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TLR:DRH:tlr

Attachment

SECTION A. OFFICIAL BID FORM FOR PAINT, AIRFIELD MARKING FOR THE HOUSTON AIRPORT SYSTEM:

PROTEST:

- Filing a Protest
 - An interested party may file a protest on the basis that the City has failed to comply with applicable federal or state law or with City ordinances. The subject of the protest shall be limited to fraud, corruption, or illegal acts undermining the objectivity and integrity of the procurement process. A protest must be filed in accordance with the timing requirements set forth herein and must include:
 - The name, address, telephone number, and email address of the protestor.
 - The number of the solicitation.
 - Information confirming that the protestor is an interested party.
 - A written statement of the grounds for the protest and the law or ordinance alleged to have been violated. The statement shall be accompanied by relevant supporting documentation and the relief requested.
 - The signature of the protestor.
 - Protests shall be submitted to: Chief Procurement Officer, City of Houston, 901 Bagby B300, Houston, TX 77002.
- The City recognizes three types of protests:
 - Protests regarding solicitation (Pre-Submission Protest)
 - Any Pre-Submission Protest regarding a solicitation published by the City shall be filed no later than five days before the opening of bids (if a competitive bid) or due date for submittals or proposals (if an RFP/RFQ), as applicable.
 - Protests regarding the evaluation or rejection of bids, qualifications, or proposals (Pre-Award Protest)
 - Any Pre-Award Protest regarding the evaluation of bids, qualifications, or proposals by the City must be filed no later than five business days prior to the City Council meeting at which the award appears on the agenda.
 - Protests made after City Council's decision to award a contract (Post-Award Protest)
 - Any protest regarding the award of a contract must be submitted no later than five calendar days after the date of the award.
 - Any protest received after the applicable deadline will not be considered.